



COURSE SYLLABUS

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COURSE: BUS 153 HUMAN RESOURCE MANAGEMENT

HOURS: Lecture: 3 Lab/Shop: 0 Work Exp/Clinical: 0 Credits: 3

COURSE DESCRIPTION:

This course introduces the functions of personnel/human resource management within an organization. Topics include equal opportunity and the legal environment, recruitment and selection, performance appraisal, employee development, compensation planning, and employee relations. Upon completion, students should be able to anticipate and resolve human resource concerns.

PREREQUISITE(S): None

COREQUISITE(S): None

TEXTBOOK(S) & OTHER SPECIAL REQUIREMENTS:

Open Educational Resources (OER) are listed in the course Moodle.

STUDENT LEARNING OUTCOMES:

Upon successful completion of this course, the student will be able to:

1. Explain how firms gain sustainable competitive advantage through their employees.
2. Identify the benefits of integrating human resource planning and strategic planning.
3. Explain the methods used by businesses to find and recruit qualified job applicants.
4. Explain the personnel selection process.
5. Identify various types of training and development methods used for managers and non-managers.
6. Explain the benefits of incentive and benefit programs.
7. Name and explain a given number of the federal and state laws that relate to human resource issues.
8. Explain the benefits of having a globally and culturally diversified workforce.

*****Please refer to the online version of the Richmond Community College Program & Course Catalog and the Student Handbook for current academic and general information.**